

'ജലം ജീവാമൃതം'

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KERALA WATER AUTHORITY

Jalabhavan
Thiruvananthapuram-695033
Kerala

PROCEEDINGS OF THE MANAGING DIRECTOR THIRUVANANTHAPURAM

PRESENT : Sri. Venkatesapathy S. IAS

Sub:- KWA-Estt-Formation of Project Implementation Unit at Head Officers and its wings at District level -Orders Issued.

No: 5518/E2(A)/2020/KWA

Dated: 30.06.2020

Read:- Direction of Managing Director

ORDER

Kerala water Authority is presently carrying out water supply projects in almost all districts of the state with the aid of various external agencies as well as the Government. The projects are under different stages of completion and many other big projects are in pipeline as part of AMRUT, KIIFB, RKI, ADB, JJM etc. In order to ensure speedy completion of the above projects it has been decided to form Project Implementation units at various offices as below

PROJECT IMPLEMENTATION UNIT [PIU] AT HEAD OFFICE

A 3 member committee and 5 member core committee will be constituted at Head Office.

a. Committee

1.	Chief Engineer(Projects&Operations)	Chairperson
2.	Deputy Chief Engineer (Planning)	Member.
3.	Deputy Chief Engineer (Monitoring)	Member.

b.Core committee

1.	Executive Engineer (Planning I)	Convener
2.	Executive Engineer (Planning II)	Member



3.	Assistant Executive Engineer I, [KIIFB] Planning	Member
4.	Assistant Exective Engineer , Monitoring	Member
5	Data Base Administrator	Member

The PIU (CE Level committee) will convene in 1st Friday of every month for Monitoring, analysis and reporting purpose. If the Friday is a holiday, the committee has to convene on the previous working day.

The PIU Core Group (EE Level committee) will convene on 2nd and 4th Friday of every month. If the Friday is a holiday, the committee has to convene on the previous working day.

The primary duty of the PIU Core committee is to ensure that necessary inputs to the CE Level committee is made available. Analysis, Monitoring and reporting has to be done by the PIU core committee.

There are 16 Project Divisions in KWA situated in 12 districts. Every district will have a District PIU lead by the Superintending Engineer concerned with Executive Engineers of Project Division under their control as members. Superintending Engineer ,Muvattupuzha will head Idukki PIU comprise of Project Division Kattappana and Project Sub Division,Piravom.

District level PIU may be assisted by a Virtual Teams from each Project Division under the control of Superintending Engineer concerned. Thus 16 virtual teams will be constituted as the Technical Assistant /Head Draftsman as the convener of each team. Each Virtual Team comprise of 2 to 3 Officers. The Chief Engineer (HRD&GL) shall issue separate orders to constitute 16 Virtual Teams as per the recommendation of the Superintending Engineer concerned with regard to the names of the officers from each Project Division.

The District level PIU. committee meeting will convene on 1st and 3rd Friday of every month. If the Friday is a holiday, the committee has to convene on the previous working day. District level PIU will ensure that all projects (except plan scheme projects) are reviewed and follow up action is taken.

The reports/ minutes of the district units to be submitted to the PIU in Head Office. The PIU, PIU Core Group and District level PIUs shall function in tandem to attain the above Objectives and outcome and their duties will be in addition to the present duties and responsibilities attached to their respective posts.

Sd/-

Venkatesapathy S. IAS
Managing Director

To

- 1.The Chief Engineer(Projects & operations), Thriuvananthapuram for necessary action.
2. To all Members

Copy To

1. Chief Engineer (HRD&GL),Tvpm /ChiefEngineer(WASCON&PPD),Tvpm/Chief Engineer(SR),Tvpm/Chief Engineer(CR).Kochi/ Chief Engineer(NR).Kozhikkode for necessary action.
- 2.All Superintending Engineers of P.H.Circles - are requested to furnish names of



Officers to be included in the Virtual Team of Project Divisions under their control to Head office.

3.PA to MD/PA to TM/PA to DCE(GI)/DCE(Vig)/PA to

Sr.AO/AO(Admin)/AO(Payslip&Pension)/SS/JS/E1/E2(B)/E4/E9/E20/File/SF

