



# KERALA WATER AUTHORITY

Jalabhavan  
Thiruvananthapuram – 695033  
Kerala – India

## PROCEEDINGS OF THE SENIOR ADMINISTRATIVE OFFICER

Sub:- KWA - Admn- Transfer and posting of Head Clerk and Provisional promotion of U D Clerks as Head Clerks in the scale of pay of Rs. 28500-66500 - Orders issued.

No: KWA/JB/E.9/2078/2007 (II)

Dated: 13.08.2021

- Read:-
1. G.O. (P) No. 26/16 WRD dated, 29.09.2016.
  2. G.O. (P) No.27/2016 WRD dated, 11.11.2016.
  3. Circular No. 8130/A.R.C.3/2010/ARD dated, 24.02.2012.
  4. Proceedings No KWA/JB/E9/3947/2013 dated, 01.01.2014. (Final Seniority List of UD Clerks as on 31.12.2011)
  5. Judgment dated, 21.01.2019 in CC (C) No. 1949/2018 in WP ( C ) No. 32518/17.
  6. Judgment dated, 21.07.2018 and 14.06.2019 in WP( C) No. 11649/2018 (E).
  7. Proceedings No. KWA/HO/E9/13489/2019 (1) dated, 01.06.2019. (Draft Re-assigned list of UD Clerks belonging SC/ST candidates)
  8. Proceedings No. KWA/HO/E9/13489/2019 (1) dated, 21.06.2019. (Revised Re-assigned list of UD Clerks belonging SC/ST candidates)
  9. Interim Order dated, 21.05.2019 in WP(13933/2019 (N)
  10. This office circular No. KWA/JB/E1/3687/2017 dated, 11.02.2019.
  11. GO (P) No. 17/2018/P & ARD dated, 27.12.2018.
  12. Judgment dated, 19.08.2019 in WP(C) No. 22448/2019(E)
  13. Circular No. KWA/JB/E1/3657/2017 dated, 29.05.2020.
  14. Proceedings No. 3915/E9/2020/KWA dated, 06.0.2020 of the CE(HRD&GL)
  15. This office order of even number dated, 01.12.2020 of the Sr. AO

## ORDER

The following transfer and posting of Head Clerk and Provisional promotion of U D Clerks as Head Clerks are ordered with immediate effect.

### TRANSFER

Sl. No.	Name and Present Office	Posted to
1	Smt.RAJIMOL T P Head Clerk Water Supply Project Section Alappuzha	Project Division Alappuzha
2	Sri. PRAVEEN C P Head Clerk Public Health Section Thuravoor	Public Health Sub Division Cherthala in the existing vacancy
3	Smt.JISHAMOL V R Public Health Circle Pathanamthitta Thiruvalla	Public Health Sub Division Kottayam



## **PROMOTION**

As per proceedings read 4 above, final seniority list of Upper Division Clerks as on 31.12.2011 was published on 01.01.2014. The employees belonging to SC/ST category and those working as LD/UD Clerks had raised objections about the non-compliance of Rule 13 A (I) (a) in the final seniority list published vide proceedings read 4 above. In order to resolve the issue, after thorough verification the issues were considered as per law and reassigned list was published vide paper read 8 above.

On the basis of the seniority lists read as papers 4 & 8 above and order read 15 above, provisional promotion of the following Upper Division Clerks to the post of Head Clerks in the scale of pay of Rs. 28500-66500 are ordered with immediate effect.

<b>Sl. No.</b>	<b>Name and Present Office</b>		<b>Posted to</b>
1	Smt.REJANI T UD Clerk/ Senior store Keeper/ senior Cashier Public Health Division Shoranur	G13784	Project Division Chittur
2	Smt.SANTHOSH P S UD Clerk/ Senior store Keeper/ senior Cashier Public Health Sub Division Cherthala	G45154	Public Health Section Cherthala
3	Sri.AJIKUMAR G UD Clerk/ Senior store Keeper/ senior Cashier Water Supply Sub Division Neyyattinkara	G45292	Pension Section, Jalabhavan head office Thiruvananthapuram
4	Smt.BINDHU LEKHA K S UD Clerk/ Senior store Keeper/ senior Cashier Water Works Maintenance Section Karamana	G45485	Water Supply Section Kanjiramkulam
5	Sri.ARUNKUMAR G UD Clerk/ Senior store Keeper/ senior Cashier Public Health Division Kottarakkara	G12151	Public Health Sub Division Kadakkal
6	Sri.Shibu P UD Clerk/ Senior store Keeper/ senior Cashier Public Health Sub Division Kadakkal	G11976	Public Health Sub Division Valakom
7	Smt.JAYASREE P UD Clerk/ Senior store Keeper/ senior Cashier Water Supply Division Kochi -18	G14311	Water Supply Section Njarakkal
8	Smt.Mini Koyan UD Clerk/ Senior store Keeper/ senior Cashier O/o the Chief Engineer Northern Region Kozhikode	G12546	Water Supply Project Sub Division Chalakudy
9	Smt.SUBHA N NAIR UD Clerk/ Senior store Keeper/ senior Cashier Jalabhavan head office Thiruvananthapuram	G10336	Water Works Sub Division Kochi-05 Karuvelippady



10	Sri.AJITHKUMAR C UD Clerk/ Senior store Keeper/ senior Cashier Public Health Sub Division Pathanamthitta	G11378	Public Health Circle Pathanamthitta Thiruvalla
11	Sri.BIJU K UD Clerk/ Senior store Keeper/ senior Cashier Public Health Sub Division Valakom	G12308	Public Health Sub Division Kottarakkara
12	Sri.Sharfudeen K V UD Clerk/ Senior store Keeper/ senior Cashier Public Health Division Edappal	G15086	Public Health Sub Division Tirur
13	Smt.SIMI L S UD Clerk/ Senior store Keeper/ senior Cashier Jalabhavan head office Thiruvananthapuram	G10278	Pension Section, Jalabhavan Head office Thiruvananthapuram
14	Smt.MERINA S UD Clerk/ Senior store Keeper/ senior Cashier Water Works Revenue Section Palayam	G43686	Project Division Thiruvananthapuram
15	Smt.CHITRA RANI L R UD Clerk/ Senior store Keeper/ senior Cashier Jalabhavan head office Thiruvananthapuram	G10330	PPD Regional Office Thiruvananthapuram
16	Sri.JAYARAJ S UD Clerk/ Senior store Keeper/ senior Cashier Public Health Section Changanacherry	G14823	Public Health Sub Division Wadakkanchery
17	Sri.VINOD V P UD Clerk/ Senior store Keeper/ senior Cashier Project Division Kannur	G12384	Public Health Sub Division Kanhangad
18	Smt.SOBHA G UD Clerk/ Senior store Keeper/ senior Cashier O/o the Chief Engineer Central Region Kochi	G12795	Water Works Sub Division Kochi 20 Vyttila
19	Sri.SAFFEEQ M P UD Clerk/ Senior store Keeper/ senior Cashier Distribution Sub Division No I West Hill	G13644	Water Works Section 1 Kochi-17 Kaloor
20	Sri.Manojkumar V K UD Clerk/ Senior store Keeper/ senior Cashier Public Health Sub Division Peermade	G12835	Water Supply Sub Division North Paravoor



21	Smt.SREEKALA C UD Clerk/ Senior store Keeper/ senior Cashier Water Supply Sub Division Varkala	G12170	Public Health Section Kollam
22	Smt.ANU V UD Clerk/ Senior store Keeper/ senior Cashier Jalabhavan head office Thiruvananthapuram	G10281	WW Section, Perrorkada under WW Sub Division, Kowdiar.
23	Sri.PODIMON K UD Clerk/ Senior store Keeper/ senior Cashier Water Supply Project Sub Division Mavelikkara	G11307	WS Project Section, Alappuzha
24	Smt.SUBHASHINI P UD Clerk/ Senior store Keeper/ senior Cashier Public Health Sub Division Malappuram	G12364	Public Health Sub Division Chittur
25	Smt.DEEPA AUGUSTINE UD Clerk/ Senior store Keeper/ senior Cashier Project Division Kozhikode	G45258	Rural Water Supply Section Malaparamba Kozhikode
26	Smt.SHAKKEELA P M UD Clerk/ Senior store Keeper/ senior Cashier Public Health Division Palakkad	G11549	Public Health Sub Division Palakkad
27	Sri.TAJ S UD Clerk/ Senior store Keeper/ senior Cashier Water Supply Section No 1 Sasthamcotta	G44238	Head Works Sub Division Thycatussery
28	Smt.Priyanath B R UD Clerk/ Senior store Keeper/ senior Cashier Head Quarters Sub Division Thiruvananthapuram	G11290	Public Health Sub Division Kothamangalam
29	Sri.Vipin V Nair UD Clerk/ Senior store Keeper/ senior Cashier Jalabhavan head office Thiruvananthapuram	G11179	Water Works Revenue Section Palayam
30	Sri.ANOOPKUMAR P R UD Clerk/ Senior store Keeper/ senior Cashier Water Works Central Sub Division Thiruvananthapuram	G43655	Public Health Sub Division Perumbavoor

**The promotion is purely provisional under Rule 28 (b) (i) and based on final verdict of the Hon'ble High Court of Kerala in Writ Petitions referred above and related cases.** The promotees will be on probation as per paper read 11 above. Before admitting the promotees for duty, the Controlling Officers shall obtain an undertaking as appended herewith from the incumbents and the same shall be pasted in the Service Book.



The date of relieving and joining duty of the incumbent shall be reported to this office along with an attested copy of the undertaking to this office without fail. Before leaving the present offices, all the promotees should hand over their charges along with the files and the documents including 'Memorandum of Works' to the officers suggested by the controlling officers. The details of documents handed over and a hard copy of 'Memorandum of Works' (soft copy to be emailed), are to be submitted to the controlling officers and the controlling officers should ensure that none of the incumbents are relieved without proper handing over of charges and submission of 'Memorandum of Works' to strengthen institutional memory and professional business continuity. **An undertaking as per GO(P) No. 169/2019/Fin dated, 13.12.2019 should be submitted by the incumbent and same shall be pasted in the Service Book of the incumbent.**

Sd/-  
Nisha B V  
Senior Administrative Officer

To

The incumbent (through controlling officer)

Copy To

Chief Engineer, Southern Region, Thiruvananthapuram/ Central Region,  
Kochi/Northern Region, Kozhikode  
All Superintending Engineer, P.H.Circle,.....  
All Executive Engineer, .....  
Assistant Executive Engineer, .....  
PA to MD/ Joint MD/ PA to AM /CE (HRD & GL)/ DCE(GL)/ FM & CAO/Sr.A.O/ IA  
/AO (Estt & Admn)/AO (Pension & Pay Slip)/AO (A/cts)/ AO (Funds) / SSI/SSII/  
JS(Estt)/File/Stock File.



**Undertaking**

I, ..... do understand that my promotion vide order No. KWA/JB/E9/2078/2007 (II) dated, 13.08.2021 is provisional and I have no objection in reverting me in case of adverse court orders / adverse Government decisions / orders.

**Signature**

**Name & Designation**

**Counter Signature**

**Name & Designation**

