



# KERALA WATER AUTHORITY

Jalabhavan  
Thiruvananthapuram – 695033  
Kerala – India

## PROCEEDINGS OF THE MANAGING DIRECTOR

Sub:- KWA – Admn – Transfer and posting of Accounts Officer/Administrative Officer - Orders issued.

No: 7638/E2(B)/2020/KWA

Dated: 21.07.2022

- Read:-
1. G.O. (P) No. 26/2016/WRD. dated, 27.09.2016.
  2. Gazette Notification No. 1690 dated, 24.05.2022.
  3. General Transfer Order 2022 Accounts Officer/Administrative Officer.
  4. Circular No.10566/E1/2021/KWA dated, 05.05.2022, 24.05.2022, 25.05.2022, 31.05.2022.

### ORDER

Following transfer and posting of Accounts Officer/Administrative Officer ordered with immediate effect.

SI. No.	Present Office	Transferred to
1.	Sri. Madhusoodhanan T., Accounts Officer P.H. Circle, Muvattupuzha.	Internal Audit Wing Head Office, Jalabhavan Thiruvananthapuram vice A P K Balakrishnan transferred.

The date of relieving and joining duty shall be reported to the undersigned without fail and RTCs shall be furnished to the Accounts Officer (Pay Slip & Pension). Before leaving the present office, the officers promoted should hand over the charges along with the files and documents including 'Memorandum of Works' to the relieving officer suggested by the Controlling Officer. The detailed list of documents handed over and a hard copy of the 'Memorandum of Works' (soft copy to be mailed) are to be submitted to the Controlling Officer and the Controlling Officer should ensure that the incumbents are not relieved without submission of 'Memorandum of Works' to strengthen institutional memory and professional business continuity.

Sd/-

Venkatesapathy S. IAS  
Managing Director

To

The incumbents.

Copy To

1. The Chief Engineer, Southern Region, Thiruvananthapuram/ Central Region, Kochi/Northern Region, Kozhikode/ Projects & Operations, / WASCON&PPD, Thiruvananthapuram.
2. The Superintending Engineer, PH Circle, .....
3. The Executive Engineer, P.H. Division/W S Division/Project Division.....
4. DBA for publishing in the KWA website.
5. PA to MD/PA to TM/ PA to AM/CA to CE(HRD & GL)/CA to DCE(GL)/CA to FM&CAO/ CA to Sr. AO/ AO (Admn & Estt.)/ AO(Pay Slip & Pension)/ SS I&II/SS (Pay Slip)/ Pay Slip /SS I & II/JSI&II/E 16/E 15/ E12/E 11/File.





The document is digitally approved. Hence signature is not needed.