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കേരള സർക്കാർ
Government of Kerala
2016



Regn. No. KERBIL/2012/45073
dated 5-9-2012 with RNI

Reg. No. KL/TV(N)/634/2015-17

കേരള ഗസറ്റ്
KERALA GAZETTE

അസാധാരണം
EXTRAORDINARY

ആധികാരികമായി പ്രസിദ്ധപ്പെടുത്തുന്നത്
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GOVERNMENT OF KERALA

Personnel and Administrative Reforms (Rules) Department

NOTIFICATION

G. O. (P) No. 12/2016/P&ARD.

Dated, Thiruvananthapuram, 4th June, 2016.

S. R. O. No. 412/2016.—In exercise of the powers conferred by sub-section (1) of section 2 of the Kerala Public Services Act, 1968 (19 of 1968), read with section 3 thereof, the Government of Kerala hereby make the following rules further to amend the Special Rules for the Kerala Last Grade Service issued by Notification under G. O. (P) No. 82/66/Public (Rules) Department dated 8th March, 1966 and published in Part I of the Kerala Gazette No. 14 dated 5th April, 1966, namely:—

RULES

1. *Short title and commencement.*—(1) These rules may be called the Kerala Last Grade Service (Amendment) Rules, 2016.

(2) Sub-rule (1) of rule 2 shall be deemed to have come into force on the 4th May, 2012 and sub-rule (2) of rule 2 shall be deemed to have come into force on the 1st July, 2011.

2. *Amendment of the rules.*—In the Special Rules for the Kerala Last Grade Service,—

(1) in rule 1, in category 2, in item 'k' for the word 'Peon' the words 'Office Attendant' shall be substituted.

(2) in rule 8, (i) for the existing TABLE, except the notes, the following TABLE shall be substituted, namely:—

“ TABLE

<i>Sl. No.</i>	<i>Post</i>	<i>Qualifications</i>
(1)	(2)	(3)
1	Gallery Assistant	1. Should have passed Standard VII and should not have acquired any Graduation. 2. Practical experience for not less than one year in gallery work.
2	Head Gardener in the Government Secretariat and in the Public Works Department	1. Should have passed Standard VII and should not have acquired Graduation. 2. Experience for not less than five years in gardening.
3	Matron, Balamandir, Kozhikode	1. Should have passed Standard VII and should not have acquired Graduation. 2. Must possess good physique.

(1)	(2)	(3)
4	Nursing Assistant, Balamandir, Kozhikode	Pass in S.S.L.C. or its equivalent and should not have acquired Graduation.
5	Saddler in the National Cadet Corps Department	<ol style="list-style-type: none"> 1. Should have passed Standard VII and should not have acquired Graduation. 2. Ability to assemble, repair and fit saddles to horses. 3. Experience as Saddler in Army or Civil.
6	Farrier in the National Cadet Corps Department	<ol style="list-style-type: none"> 1. Should have passed Standard VII and should not have acquired Graduation. 2. Ability to prepare the hooves of horses for fitting horse shoes, to make horse shoes and nails and to shoe horses. 3. Experience in shoeing horses either in Army or Civil.
7	Messenger in the Administrative Secretariat	<ol style="list-style-type: none"> 1. Should have passed Standard VII and should not have acquired Graduation. 2. Must be an Ex-serviceman.
8	Time Assistant in the Government Presses	Should have passed Standard VII and should not have acquired Graduation.
9	Watch woman in the Welfare Institutions under Social Justice Department	<ol style="list-style-type: none"> 1. Should have passed Standard VII and should not have acquired Graduation. 2. Must possess good physique.

(1)	(2)	(3)
10	Janitor	<ol style="list-style-type: none"> 1. Should have passed Standard VII and should not have acquired Graduation. 2. Experience in arranging books in a Library.
11	Packer, Government Pressess	<p>For direct recruitment.— Should have passed Standard VII and should not have acquired Graduation.</p> <p>For Promotion.— Five Years service in the lower category.</p>
12	Counter	Should have passed Standard VII and should not have acquired Graduation.
13	Dresser	Should have passed Standard VII and should not have acquired Graduation.
14	Keeper	<ol style="list-style-type: none"> 1. Should have passed Standard VII and should not have acquired Graduation. 2. Experience in training wild animals and birds for a period of not less than two years.
15	Mochee	<ol style="list-style-type: none"> 1. Should have passed Standard VII and should not have acquired Graduation. 2. Experience in Book Binding for not less than 6 months.

(1)	(2)	(3)
16	Ayah	<ol style="list-style-type: none"> 1. Should have passed Standard VII and should not have acquired Graduation. 2. Experience for not less than one year as Ayah of Children gained from a Government Institution or from any Institution registered under the Societies Registration Act, 1860 (Central Act XXI of 1860) or the Travancore-Cochin Literary Scientific and Charitable Societies Registration Act, 1955 (XII of 1955).

Note.—Experience mentioned in item 2 above should be one gained after acquiring the General Educational qualification prescribed in item (1).

17	Watchman/Chowkidar in the Secretariat	<ol style="list-style-type: none"> 1. Should have passed Standard VII and should not have acquired Graduation. 2. Physical fitness:— <ol style="list-style-type: none"> (a) Height—165 cms. For Scheduled Castes/Scheduled Tribes—160 cms. (b) Chest—81 cms on expiration with minimum expansion of 4 cms for Scheduled Castes/Scheduled Tribes—76 cms on expiration with minimum expansion of 5 cms. (c) Eye sight: <table border="0" style="margin-left: 40px;"> <thead> <tr> <th></th> <th style="text-align: center;"><i>Distant vision</i></th> <th style="text-align: center;"><i>Near vision</i></th> </tr> </thead> <tbody> <tr> <td>Right eye</td> <td style="text-align: center;">6/6 snellen</td> <td style="text-align: center;">0.5 snellen</td> </tr> <tr> <td>Left eye</td> <td style="text-align: center;">6/6 snellen</td> <td style="text-align: center;">0.5 snellen</td> </tr> </tbody> </table> 		<i>Distant vision</i>	<i>Near vision</i>	Right eye	6/6 snellen	0.5 snellen	Left eye	6/6 snellen	0.5 snellen
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Note.—Physically handicapped persons appointed for Chowkidar post are exempted from producing above Medical Certificate.

(1)	(2)	(3)
18	Watchmen Night Watchmen Watcher Night Watcher Watcher-cum-Stores Attendant (Secretariat Stores Branch)	Should have passed Standard VII and should not have acquired Graduation.
19	Deckman/Boat Deckman	1. Should have passed Standard VII and should not have acquired Graduation. 2. Lascar's Competency Certificate granted under the Travancore Cochin or Madras Canal Rules.
20	Chainman	Should have passed Standard VII and should not have acquired Graduation.
21	Lascar, Fisheries Department	1. Should have passed Standard VII and should not have acquired Graduation. 2. Successful completion of training in Fishermen Training Centre; or 3. Two years practical experience in Fishing in a mechanized Boat.
22	Survey Lascars, Depot and Watch Station Watchers Plantation Watchers and Maistries T.B. Watchers and Bunglow Watchers Timber Supervisors Tope Wardens Reserve Watchers Tana Watchers and Dispensary Attendants in the Forest Department	1. Should have passed Standard VII and should not have acquired Graduation. 2. Physical fitness: Hieght—163 cms. Minimum Chest (Normal)—79 cms. Minimum Chest expansion—5 cms.

(1)	(2)	(3)
23	Telephone Attender in the Public Works Department	<ol style="list-style-type: none"> 1. Should have passed Standard VII and should not have acquired Graduation. 2. Fluency in speaking English, Malayalam and Tamil. 3. One year's experience as Telephone Attender.
24	T.B. Watchman in the Public Works Department	<ol style="list-style-type: none"> 1. Should have passed Standard VII and should not have acquired Graduation. 2. Good physique. 3. Knowledge in cooking will be an additional qualification.
25	Cleaner and Sewer Cleaner in the Public Works Department	<ol style="list-style-type: none"> 1. Should have passed Standard VII and should not have acquired Graduation. 2. Good physique.
26	Full-time Ferryman	<ol style="list-style-type: none"> 1. Should have passed Standard VII and should not have acquired Graduation. 2. Good physique. 3. Proved experience in handling country crafts for a period not less than 3 years.
27	Marker, Medical Colleges, Collegiate Education and Technical Education Departments	Should have passed Standard VII and should not have acquired Graduation.
28	Hostel Watcher/Depot Watcher, Agriculture Department	Should have passed Standard VII and should not have acquired Graduation.
29	Packer-cum-Carpenter, Animal Husbandry Department	<ol style="list-style-type: none"> 1. Should have passed Standard VII and should not have acquired Graduation. 2. Proficiency in carpentry (to be proved at a practical test).

(1)	(2)	(3)									
30	Regular Marker, Animal Husbandry Department	Should have passed Standard VII and should not have acquired Graduation.									
31	Tailor, Health Services Department	<ol style="list-style-type: none"> <li data-bbox="565 316 1033 411">1. Should have passed Standard VII and should not have acquired Graduation. <li data-bbox="565 427 1033 491">2. Proficiency in tailoring (to be proved at a practical test). 									
32	Maistry, Health Services Department	Should have passed Standard VII and should not have acquired Graduation.									
33	Electrical Lascar, Health Services Department	<ol style="list-style-type: none"> <li data-bbox="565 587 1033 683">1. Should have passed Standard VII and should not have acquired Graduation. <li data-bbox="565 699 1033 770">2. M.G.T.E./K.G.T.E. in Electrical Light and Power. 									
34	Boatman, Ports Department	<ol style="list-style-type: none"> <li data-bbox="565 786 1033 882">1. Should have passed Standard VII and should not have acquired Graduation. <li data-bbox="565 898 1033 1098">2. Experience for a period of not less than 3 months in the handling of Boat in sea and to effect minor repairs, rigging sails and other normal duties of Boatman and Fisherman. <li data-bbox="565 1114 1033 1145">3. Eye sight: <table data-bbox="714 1161 1033 1281" style="margin-left: 40px;"> <thead> <tr> <th></th> <th><i>Distant vision</i></th> <th><i>Near vision</i></th> </tr> </thead> <tbody> <tr> <td>Right eye</td> <td>6/6 snellen</td> <td>0.5 snellen</td> </tr> <tr> <td>Left eye</td> <td>6/6 snellen</td> <td>0.5 snellen</td> </tr> </tbody> </table> 		<i>Distant vision</i>	<i>Near vision</i>	Right eye	6/6 snellen	0.5 snellen	Left eye	6/6 snellen	0.5 snellen
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35	Pier Sweeper/Sweeper, Ports Department	Should have passed Standard VII and should not have acquired Graduation.									
36	Helper, Ports Department	Should have passed Standard VII and should not have acquired Graduation.									

(1)	(2)	(3)									
37	Light Keeper, Ports Department	<ol style="list-style-type: none"> 1. Should have passed Standard VII and should not have acquired Graduation. 2. A minimum of two years experience in electrical wiring and maintenance under a Kerala Government Licensed Electrical Contractor after obtaining "Wire man's License" issued by the Chief Electrical Inspectorate. 									
38	Boatman, Police Department	<ol style="list-style-type: none"> 1. Should have passed Standard VII and should not have acquired Graduation. 2. Experience for not less than three months in the handling of Boat in sea. 3. Eye sight: <table data-bbox="538 810 975 927" style="margin-left: 40px; border: none;"> <thead> <tr> <th></th> <th style="text-align: center;"><i>Distant vision</i></th> <th style="text-align: center;"><i>Near vision</i></th> </tr> </thead> <tbody> <tr> <td>Right eye</td> <td>6/6 snellen</td> <td>0.5 snellen</td> </tr> <tr> <td>Left eye</td> <td>6/6 snellen</td> <td>0.5 snellen</td> </tr> </tbody> </table> 		<i>Distant vision</i>	<i>Near vision</i>	Right eye	6/6 snellen	0.5 snellen	Left eye	6/6 snellen	0.5 snellen
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39	Boat Watcher, Boat Lascar, Forest Department	<ol style="list-style-type: none"> 1. Should have passed Standard VII and should not have acquired Graduation. 2. Lascar's Competency Certificate. 									
40	Rest House Watcher, Forest Department	<ol style="list-style-type: none"> 1. Should have passed Standard VII and should not have acquired Graduation. 2. Experience in cooking Western and Indian style food. 									
41	Butcher, Public Health Laboratory	<ol style="list-style-type: none"> 1. Should have passed Standard VII and should not have acquired Graduation. 2. Experience in slaughtering goats and other animals 									

(1)	(2)	(3)
42	Cook-cum-Watchman in the Forest Department	<p>For Direct Rrecruitment</p> <ol style="list-style-type: none"> 1. Should have passed Standard VII and should not have acquired Graduation 2. One years experience in cooking and catering (both non-vegetarian and vegetarian diets) in Government Hotels like 'Aranyanivas' or any first class Hotel. 3. Must be perfectly healthy and free from contagious diseases (to be proved by a Medical Certificate issued by a Medical Officer not below the rank of Assistant Surgeon).
43	Office Attendant, Waiter, Watcher, Roomboy and Lascar in the Kerala House, New Delhi	<ol style="list-style-type: none"> 1. Should have passed Standard VII and should not have acquired Graduation. 2. Ability to read and write Malayalam or Tamil or Kannada or Hindi. 3. Ability to converse in Malayalam.
44	Office Attendant in the Lottery Office, New Delhi	<ol style="list-style-type: none"> 1. Should have passed Standard VII and should not have acquired Graduation. 2. Ability to read and write Malayalam or Tamil or Kannada or Hindi.
45	Office Attendant in the Lottery Office, Culcutta	<ol style="list-style-type: none"> 1. Should have passed Standard VII and should not have acquired Graduation. 2. Ability to read and write Malayalam or Tamil or Kannada or Bengali.
46	Field Worker in the Health Services Department	<ol style="list-style-type: none"> 1. Should have passed Standard VII and should not have acquired Graduation. 2. Should have good physique and must be free from physical deformity and diseases of any description.

(1)	(2)	(3)
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Note:—Physical fitness certificate obtained from a Medical Officer not below the rank of an Assistant Surgeon shall be produced by candidates at the time of interview.

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| 47 | Process Servers in the Judicial Department | <ol style="list-style-type: none"> 1. Must have completed the course of study for Secondary School Leaving Certificate. 2. For direct recruitment of males to the post of Process Servers, ability to ride bicycle shall be an essential qualification. |
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Note:—The educational qualification prescribed for the post shall not be applicable in the case of those who are appointed as Peons on or before 31st December, 1990.

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| 48 | Gate Keeper Grade II and Lascar Grade II in the Printing Department | <ol style="list-style-type: none"> 1. Should have passed Standard VII and should not have acquired Graduation. 2. Must be physically fit. |
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Note:—The physical fitness shall be proved by a certificate obtained from a Medical Officer not below the rank of an Assistant Surgeon.

All other posts Should have passed Standard VII and should not have acquired Graduation".

(ii) in the Notes under the TABLE,

- (a) in Notes (1), for the words "of literacy in Malaylam, Tamil or Kannada", the words and figures "Should have passed Standard VII and should not have acquired Graduation" shall be substituted;
- (b) in Notes (1A), for the words "of literacy in Malayalam, Tamil or Kannada", the words and figures "Should have passed Standard VII and should not have acquired Graduation" shall be substituted.

By order of the Governor,

SATYAJEET RAJAN,
Principal Secretary to Government.

Explanatory Note

(This does not form part of the notification, but is intended to indicate its general purport.)

As per G. O. (Ms.) No. 22/2012/P&ARD, dated 4th May, 2012 Government have re-designated the post of 'Peon' included in Category 2 (k) of the Special Rules for the Kerala Last Grade Service as 'Office Attendant'. As per G. O. (Ms.) No. 21/2011/P&ARD, dated 1st July, 2011, Government have modified the general qualification for the post of the Last Grade Servants in Various Departments. These have necessitated amendments to the Special Rules for the Kerala Last Grade Service.

The notification is intended to achieve the above object.