

'ജലം ജീവാമൃതം'

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## KERALA WATER AUTHORITY

Jalabhavan  
Thiruvananthapuram-695033  
Kerala

### PROCEEDINGS OF THE CHIEF ENGINEER(HRD&GL) THIRUVANANTHAPURAM

**PRESENT : Er.T.S.Sudheer**

Sub:- KWA - Estt - Restructuring of Vigilance Wing for administrative convenience - Orders Issued.

No: 8116/E2(A)/2020/KWA

Dated: 21.10.2020

Read:- 1. Minutes of the meeting held on 04.08.2020 by the Managing Director with staff of Vigilance Wing.  
2. Proceedings No.8116/E2(A)/2020/KWA Dated 12.08.2020 of Chief Engineer(HRD&GL).

### ORDER

The Vigilance Section at Head Office was reorganized by redeploying ministerial staff partially to Administrative Wing vide order read 2nd above. The duties to process all papers related with Rules are entrusted to the newly attached staff of Administration. It was decided that the remaining staff at Vigilance Section of Head Office shall function as Vigilance Wing to take further action on the cases of serious nature including technical malpractices, financial misappropriation, Police cases, cases of VACB and other cases referred by Managing Director, Kerala Water Authority. In this context the following are ordered with immediate effect.

SI.No	Post at Vigilance Wing	Name of Incumbent	Duties assigned
1	Deputy Chief Engineer (Vigilance)	Smt. Beena.S	Overall control and supervision of Vigilance Wing
2	Executive Engineer (Vigilance)	Smt. Sheeja.A.R	Supervising enquiry teams and approving reports of enquiry.
3	Assistant Executive Engineer - I	Sri. Rajesh.B.S	Entrusted with enquiries of cases under Northern Region and WASCON, PPD & Sewerage
4	Assistant Executive Engineer - II	Sri. Anilkumar.G	Entrusted with enquiries of cases under Central Region and SRI & QC Divisions.



5	Assistant Executive Engineer -III	Smt. Reeja.A	Entrusted with enquiries of cases under Southern Region and Head Office.
6	Junior Superintendent (Vig)	Smt. Sujatha.C	Supervision of all files attached to Vig Section and shall ensure to submit the enquiry report to the Administrative Wing in the proposed time and shall monitor all currents of the Subordinate staff and other duties assigned from time to time
7	LD/UD -1 nos	Smt. Theertha.H.G	Duties assigned by JS (Vig) and DCE(Vig).
8	Typist	Smt.Rajila.T.V	Duties assigned by JS (Vig) and DCE(Vig).
9	Driver	Sri.Bajikumar S	Duties assigned by JS (Vig) and DCE(Vig).
10	OA/Lascar	Smt.Prabhakumari.M	Duties assigned by JS (Vig) and DCE(Vig).

The enquiries at field is to be carried out by utilizing competent officers available at Districts. The service of a competent officer from Finance wing can be utilised in enquiries related to financial misappropriation. The Vigilance section shall prepare their report on each case and the DCE (Vig) shall submit the same to the Vigilance Committee for recommendation on the report.

The Vigilance Committee is hereby reconstituted by including Senior Administrative Officer for expert opinion on Rules and procedures. The Vigilance Committee shall prepare their recommendation on remedial measures and punitive action on the concerned over each case and the final report with Vigilance Committee recommendation shall be processed at Administrative Wing.

The Administrative Wing at Head office dealing with Vigilance matters for the region shall submit every such report or recommendation as per rules to MD, KWA for a decision on the same. The decision on each case shall be communicated to the concerned section/sections of establishment dealing with the particular category of officers involved by routing of file to obtain their remarks. The interim or final orders on disciplinary action against all officers involved in each case shall be processed at concerned section of Vigilance matters at Administrative Wing as per the region.

The Deputy Chief Engineer (Vigilance) is hereby excluded from the duty of Nodal Officer of Sutharyakeralam. The Senior Administrative Officer is hereby entrusted as Nodal Officer for Sutharyakeralam. The Deputy Chief Engineer (Vigilance) shall continue to head the reconstituted Vigilance Wing under the direct supervision of Chief Engineer(HRD&GL) and the Technical Member. The Organogram of Vigilance wing is attached to this order.

Sd/-  
Sudheer T.S  
Chief Engineer (HRD&GL)

To

The Incumbents (Through DCE(Vig) for immediate compliance).

Copy To

1. The Chief Engineer(SR), Tvpm / CR,Kochi / NR,Kozhikkode / PPD,WASCON & SEWERAGE, Tvpm



2. DBA for publishing in KWA Website
3. PA to MD / PA to AM / PA to TM / CE(HRD&GL) / CA to CE(P&O) / CA to FM&CAO / CA to DCE(GL) / DCE(Vig) / CA to Senior AO / AO (Estt & Admin) / AO (Pension & Payslip) / SSI / SSII / JS I / JS II / File / SF



**ORGANOGRAM – VIGILANCE WING**

